

**CITY OF GERMANTOWN
ATHLETIC FIELDS SCOREBOARDS
ADDENDUM NO.2**

The attached items on the above-named Project will be updated and adjusted (if required) by this Addendum No. 2 so as to reflect the revision to the Invitation to Bid:

1. Questions Deadline Change:

New Date: The deadline to submit questions has changed to November 15, 2012 at 5pm CST via e-mail at lpiefer@germantown-tn.gov

2. Address Correction for Houston Levee Park

Answer: The correct address for Houston Levee Park is 9777 Wolf River Blvd.

3. Should we wish to submit an alternate scoreboard supplier, is there a pre-approval process?

Answer: The determination of an acceptable equal will be completed after the bids are submitted. Please make sure that you submit all paperwork, warranties, etc. of the specific scoreboard that you are submitting. The City will determine if the scoreboard is an acceptable equal.

4. Section 2.00: The 30 day delivery time does not appear to be adequate to order, have manufactured, delivered and installed the scoreboards. Can the 30 day be changed to 60 day, and the end date extended also?

Answer: The City has revised the Bid Form to allow the contractors to submit the number of days to receive scoreboards, remove existing and install new scoreboards. The City will adjust the Notice to Proceed date accordingly. It is still the intention of the City to have the project completed by January 31, 2012. **(See attached Revised Bid Form dated 11/9/12.)**

5. Section 19.00: Will permits be required for the scoreboards and the electrical work to be performed?

Answer: The contractor is responsible for verifying with local and county entities to see if a permit is required and will also be responsible for those costs.

6. Sales tax: Is City of Germantown tax exempt and will you provide tax exempt certificate?

Answer: Yes. The City of Germantown is tax exempt and will provide the selected bidder with a tax exempt certificate. However, this does not allow you to use this exemption to keep from paying sales tax on the scoreboards purchase. This only exempts you from paying the City sales tax.

7. Will the Contractor be provided full access to the scoreboards from either the playing field side and/or the parkland outside the fenced area?

Answer: Prior to the removal and installation of all scoreboards, the contractor will be required to coordinate with City what equipment and methods will be used for the project. This includes both inside and outside of the playing field.

8. Will the City of Germantown waive any liability for damage to the parkland and/or playing field due to installation?

Answer: No. The contractor will be responsible for any damage that is caused to fields or parkland inside or outside of the fence when installing the scoreboards.

9. Will the City of Germantown be responsible for providing suitable electrical power to the existing disconnects at each sign, including proper grounding?

Answer: The City has verified the electrical power and that there is proper grounding. Any unforeseen items need to be brought to the attention of the City immediately. All changes in the project must be approved by the City prior to any work be completed.

10. Will the City of Germantown waive any liability for the structural suitability and current condition of the existing scoreboards support columns?

Answer: No. It is the bidder's responsibility to ensure that the scoreboard that they are providing will be suitable for the current beams.

11. Do the steel beams and structure posts need to be painted?

Answer: At the City's option, Alternate No.2 has been added to Bid Form for electrostatic painting of these areas. **(See attached Revised Bid Form dated 11/9/12.)**

In some cases, the above items may be clarifications and further explanations of the Specifications in the Invitation to Bid. However, any changes to the Specifications will be incorporated in the Contract Documents for this Project. All BIDDERS must acknowledge receipt of this Addendum No. 2 on **the attached Addendum Acknowledgement form** when submitting a BID for consideration.

Lisa A. Piefer
Lisa A. Piefer
Purchasing Officer

November 9, 2012
Date

**CITY OF GERMANTOWN
ATHLETIC FIELDS SCOREBOARDS
BID SHEET
Revised 11/9/12**

The City of Germantown is seeking bidders for the removal of exiting scoreboards and proper disposal of old scoreboards; and the purchase and installation of eight (8) scoreboards for the athletic fields at the following City parks and athletic fields:

- | | | |
|----------------------|-----------------------|--|
| • Cameron-Brown Park | 8620 Farmington Blvd. | 4 ea. Baseball/Softball (8'x 3')
1 ea. Baseball (nine innings) (18'x3') |
| • Houston Levee Park | 9777 Wolf River Blvd. | 3 ea. Baseball/Softball (8'x 3') |

Please provide all associated costs required to complete the following:

A. Scoreboards:

- **Item 1.** Seven (7) Outdoor 8' x 3' LED baseball/softball scoreboards and Seven (7) hand-held wireless controllers for per specifications. (Nevco Model **or Acceptable EQUAL**)

Manufacturer/Model: _____

Unit Price: \$ _____ Total Price:\$ _____

- **Item 2.** One (1) Outdoor 18' x 6' LED baseball/softball inning by inning scoreboard and One (1) hand-held wireless controller per specifications. (Nevco Model **or** **Acceptable EQUAL**)

Manufacturer/Model:

Unit Price: \$

Total Price:\$

No. of Days to receive all Scoreboards after Receipt of PO:

B. Installation of Scoreboards:

Installation of all eight (8) purchased scoreboards. Scoreboards are to be mounted and installed in accordance with manufacturer's recommendations.

Total Price:\$

C. **Removal & Proper Disposal of Existing Scoreboards:**

Removal and proper disposal of all eight existing scoreboards from steel beams

Total Price:\$_____

D. **Total Number of Days to Complete Project:**

Scoreboards Delivery ARO _____ # of days

Removal of Scoreboards _____ # of days

Installation of Scoreboards _____ # of days

Total: _____ # of days

ADDITIONAL BID ITEMS (At the City's Option):

BID ALTERNATE NO. 1

Purchase of Sponsor panels for all eight (8) scoreboards. Scoreboard panels are to be located above or below scoreboards. (Nevco Model **or Acceptable EQUAL**)

Unit Price:\$_____ Total Price:\$_____

BID ALTERNATE NO. 2

Renovation of structural steel beams for each scoreboard. Please provide a total cost for the electrostatic painting of the beams. No other method will be accepted.

Total Price:\$_____ No. of days to Complete _____

GENERAL INFORMATION:

1. All items must be bid per the specifications or with **an acceptable equal**. Nothing in these specifications should be construed as vendor-specific or proprietary to any one manufacturer. Any reference to a specific brand or model number is intended to provide a guideline for an acceptable product or item. Any alternate equal products must be fully disclosed, described and supported with submitted documentations. The City staff will make the final decision on the selected product based on what best fits the needs for the City.

2. All specification sheets, data sheets, diagrams and drawings of the equipment proposed must be included with the bid documents.
3. The bidder must ensure that the bid submitted is complete and includes all equipment and parts necessary for a fully functioning scoreboard system.
4. All equipment specified under these bid specifications should include reasonable and typical product and installation warranties. Bidders must submit complete information describing the term and nature of all warranties provided. At a minimum, the scoreboards installation shall be warranted for at one (1) year.
5. The selected bidder will be required to enter into a standard Germantown contract and required insurance certifications as specified in these documents.
6. The City reserves the right to accept or reject any Bid, to accept a Bid containing variations from these specifications if the Bid so merits, and to accept partial Bids.

All pricing must be quoted F.O.B. Germantown, TN

Company Name

Prices Effective Until (Date)

Telephone Number

Facsimile Number

BY: _____
Signature and Title

BY: _____
Print Signature

License No.

ADDENDA ACKNOWLEDGEMENT FORM

BIDDER acknowledges receipt of the following addenda (as applicable):

Addendum No. 1 _____ Dated _____

Addendum No. 2 _____ Dated _____

Addendum No. 3 _____ Dated _____

Addendum No. 4 _____ Dated _____

Addendum No. 5 _____ Dated _____

(Name of Bidder)

By: _____

Title: _____